

## INSTRUCTIONS FOR COMPLETING THE FORM

Read these instructions carefully before filling out the form

**This form is an official application to immigrate to Québec.**

**Each of your dependent children aged 18 or older who is accompanying you must fill out the application form for a Certificat de sélection du Québec (CSQ) (Québec Selection Certificate) for a Dependent Child Aged 18 or Over.**

### Who is required to fill out this form?

Both the principal applicant and accompanying spouse or de facto spouse, if any, must fill out a copy of this form.

### How to complete this form?

Write legibly.

Answer all questions accurately.

If you run out of space, please finish your answer on a separate sheet marked with the number of the section of the form to which it refers.

For more information on immigration to Québec, please consult the website of the Ministère de l'Immigration et des Communautés culturelles at [www.immigration-quebec.gouv.qc.ca](http://www.immigration-quebec.gouv.qc.ca) or contact the Québec immigration office serving your area. **You must send this form together with the appendices, the required supporting documents and the required fees to the immigration office responsible for files originating in your country.** To access the pages of the office that covers your country, visit the Ministère de l'Immigration et des Communautés culturelles website ( <http://www.immigration-quebec.gouv.qc.ca/en/forms/dcs-workers.html> ) and select your country of residence.

## DEFINITIONS

### Family member :

- a spouse or de facto spouse, who must be at least 16 years old;
- a dependent child and, if applicable, that child's dependent child.

### Spouse :

A married person who is at least 16 years of age, and who :

- was not the spouse of any other person on the marriage date;
- is not de facto spouse of any other person while living apart from his spouse for at least one year.

### De facto spouse :

A person who is at least 16 years old and who :

- has been cohabiting for at least one year with an opposite-sex or same-sex partner who is at least 16 years of age ; or
- has had a conjugal relationship for at least one year with such a person but, since the person is being persecuted or the object of a certain form of penal control, cannot live with that person.

### Dependent child :

The biological offspring of either parent, who has not been adopted by any person other than their parent's spouse or de facto spouse; or the adopted child of either parent.

This child must be :

- he/she is less than 22 years old, and neither married (he/she is single, widowed, or divorced) nor a de facto spouse; or
- he/she is still substantially dependent on the financial support of a parent, and
  - is 22 years of age or older, is studying full-time\*, and is neither married nor a de facto spouse; or
  - became a spouse or de facto spouse before the age of 22, and is a full-time student\*; or
  - is 22 years of age or older, and has been unable to support himself/herself at least since his/her 22nd birthday, owing to a physical or mental disability.

This definition also extends to the child of a dependent child.

\* In order to be considered a full-time student, the child must be enrolled on a continuous basis in a postsecondary institution that is accredited by the relevant government authorities; must be attending this institution; and must have been actively taking academic, professional, or vocational training courses there on a full-time basis and without interruption at least since his/her 22nd birthday, or since the date on which he/she married or became a de facto spouse.

## DEFINITIONS (suite)

### Economic immigration

The economic class includes a foreign national who is at least 18 years old of age in one of the following subclasses :

- Skilled worker : foreign national coming to settle in Quebec to hold employment he is likely able to hold.
- Entrepreneur : foreign national who :
  - Comes to Québec to create or acquire an agricultural, commercial or industrial corporation with the control, alone or together with his accompanying spouse or de facto spouse, of at least 25% of the equity, such percentage having a value of at least \$100,000 CA. He must participate actively in its management and daily operations and in the case of a business or industrial enterprise, employ, on a permanent basis or for a minimum of 30 hours a week, at least one Québec resident, other than himself and family members accompanying him.
  - Has a minimum net worth of \$300,000 CA, legally obtained, with his accompanying spouse or de facto spouse, if any.
  - Has at least two (2) years experience in the operation of an entreprise in which he controls 25% of the equity, alone or with his accompanying spouse or de facto spouse.
- Self-employed worker : foreign national who :
  - Comes to Québec to create his employment by working in an occupation defined in the National Occupational Classification.
  - Has a minimum net worth of \$100,000 CA, legally obtained, with his accompanying spouse or de facto spouse, if any.
  - Has at least two (2) years experience working in the occupation or trade that he intends to practice in Québec.
- Investor : foreign national who :
  - Come to settle in Québec and invest in accordance with provisions of the Regulation respecting the selection of foreign nationals.
  - Has at least three (3) years management experience in a profitable and legal agricultural, commercial or industrial corporation or for a government, one of its departments or agencies or for an international agency.
  - Has net assets of at least \$800,000 CA acquired through legal economic activities.

## PAY SPECIAL ATTENTION TO THE FOLLOWING POINTS

### Question 8 :

- a) Indicate the name of the diploma or, failing that, the certificate of the last school year successfully completed;
- b) If you are studying in Quebec towards a diploma granted by a legally authorized Quebec institution, give the name of the diploma and the expected completion date of these studies;

**Question 11 :** You may evaluate your linguistics skills yourself on a scale of values ranging from 0 to 12. If you have a certificate issued by an organization recognized by the Ministère evaluating your knowledge of french language – either a Test d'évaluation du français adapté pour le Québec (TEFAQ) or a Test de connaissance de français pour le Québec (TCFQ) – include it with your application.

**Section Photographs :** The principal applicant must enclose photographs of himself, his spouse or de facto spouse and their dependent children. If the spouse or de facto spouse is filling out the form, he or she needs only attach his own photograph.

## APPLICANT'S DECLARATION

This declaration must be signed by the principal applicant and, if applicable, his accompanying spouse or de facto spouse.

**This declaration must be signed. Otherwise, it will be returned to you.**

## IMPORTANT INFORMATION ON THE USE OF AN IMMIGRATION INTERMEDIARY

The Minister of Immigration and Cultural Communities does not give special or priority treatment to applications from individuals who use the services of an immigration intermediary. All applications are treated equally.

The forms and accompanying instructions are designed so that anyone interested in immigrating to Québec can fill them out themselves, without assistance. Consequently, there is no need to use the services of an intermediary in order to begin the immigration process, and the decision to use such services is up to each applicant.



## Application for Selection Certificate

Principal Applicant

Spouse or de facto spouse

I apply as :

- ☐ Principal Applicant
- ☐ Accompanying spouse  
or de facto spouse

Date order received

### Reserved for Administration

Individual Reference No :

File No :

If you are applying in the economic immigration class,  
specify under which program (or subclass) :

- ☐ Skilled worker (permanent)
- Business immigrant
- ☐ Entrepreneur
- ☐ Self-employed worker
- ☐ Investor

### 1. Identification

Family name at birth

First name

Family name after marriage (if applicable)

Sex

☐ F

☐ M

Other names that you have used or by which you are known

Passport or identity card number

Date of birth

Year

Month

Day

Place of birth

City

Province / Region

Country

Citizenship

### 2. Present marital status (notify us immediately if your status changes; for the definition of de facto spouse, see instructions on the detachable page )

- ☐ Single ☐ Married ☐ De facto spouse ☐ Separated ☐ Divorced ☐ Marriage annulled ☐ Widowed

Have you been married more than once?

☐ Yes

☐ No

### 3. Residence address

Number

Street

App.

City

Province / Region

Postal code

Country

Mailing address, if different (give the name of the person living here if this address is not directly related to you)

Telephone no. Home

Telephone no. Work

E-mail address

Other (specify)

Fax no. Home

Fax no. Work

Other (specify)

### 4. Family members who may or may not be accompanying you in Québec. It is imperative that the principal applicant declare all the members of his family. (for the definition of family member, spouse, de facto spouse and a dependent child, see instructions on the detachable page)

Family name at birth	First name	Relationship	Date of birth			Place and country of birth	Accompanying you	
			Year	Month	Day		Yes	No
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>

**5. Address of your spouse or de facto spouse and dependent children** (if different from your residence address)

Number      Street      App.      City      Province / Region      Postal code      Country      Telephone No.      Fax No.

**6. Identification. Have you ever applied**

For a temporary stay in Canada?

☐ No☐ Yes

Province \_\_\_\_\_

Date \_\_\_\_\_

☐ Accepted☐ Denied☐ Waiting for a decision

To immigrate to Canada?

☐ No☐ Yes

Province \_\_\_\_\_

Date \_\_\_\_\_

☐ Accepted☐ Denied☐ Waiting for a decision

For refugee status in Canada?

☐ No☐ Yes

Province \_\_\_\_\_

Date \_\_\_\_\_

☐ Accepted☐ Denied☐ Waiting for a decision**7. List every place at which you have lived in the past 10 years** (use a separate sheet if necessary)

Length of time				City	Province / Region	Country
From Year	Month	To Year	Month			

**8. Education, excluding elementary school** (start with your most recent diploma)

From Year	Month	To Year	Month	Name of institution / Country	Name of diploma (see instructions on the detachable page)	Year diploma obtained	Specialization

9. Employment during the past 5 years, including military service (start with your most recent job)  
(use a separate sheet if necessary)

From			To			Name of company including your own and country where it is located (enter full name - no abbreviations)	Job title	No. of hours worked per week
Year	Month	Day	Year	Month	Day			

9.1 Principal tasks you performed (starting with the last job; use an additional sheet if needed)

Job title	Principal tasks performed as part of your duties
	— — — — —
	— — — — —
	— — — — —
	— — — — —
	— — — — —

**10. Stay in Québec over the last 10 years**

• for full-time studies

• to work fulltime

• for business

• other reasons (specify) \_\_\_\_\_

From			To		
Year	Month	Day	Year	Month	Day

From			To		
Year	Month	Day	Year	Month	Day

**11. Language skills** (see instructions in the detachable part)

	None		Beginner			Intermediate				Advanced			
	0	1	2	3	4	5	6	7	8	9	10	11	12
<b>French</b>													
• Understand spoken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Ability to speak	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>English</b>													
• Understand spoken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Ability to speak	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**12. Family in Québec** (permanent residents or Canadian citizens residing in Québec)

Relationship	Family and first name	Address in full	Telephone no.

**13. In which city or region of Québec do you plan to live?****14. Intended occupation in Québec** \_\_\_\_\_

Other occupations considered related to your area of education or past experience \_\_\_\_\_

**15. Have you received an offer of employment in Québec?**

☐ Yes ☐ No

If yes, has the employer asked the **Ministère de l'Immigration et des Communautés culturelles** to validate this offer of employment? ☐ Yes ☐ No

If yes, indicate the title of the employment along with the employer's name and address \_\_\_\_\_

**16. Are you presently** a student ☐ employed ☐ unemployed ☐ other ☐ (specify) \_\_\_\_\_**Photographs**

Attach here a passport-sized photograph of yourself and accompanying family members (your spouse or de facto spouse, your dependent children or those of your spouse or de facto spouse, and any dependent child of those children).

## Protection of personal information

The personal information appearing on this form, and in any documents that must be appended to it, is required for processing your application for a selection certificate and the application of the *Act respecting immigration to Québec*, the *Regulation respecting the selection of foreign nationals* and their administrative regulations. This information may also be used by the Minister for the purposes of studies, statistics, program evaluation or to convey to you any information that might affect your application.

Your personal information is confidential and may not be disclosed without your consent unless authorized by law. In particular, the law allows personal information to be communicated **without your consent** under certain conditions if such communication is necessary to :

- the application of an Act in Québec;
- the exercise of the rights and powers of an agency of the government of Québec or Canada, including federal immigration authorities;
- the purposes of a service to be provided to you by the Ministère or for performing a contract for services entrusted by the Ministère;
- prosecute an offence against an Act applicable in Québec, or because of the urgency of a situation.

Within the Ministère, access to this information is restricted to personnel who is qualified to receive personal information where such information is necessary for the discharge of his duties.

With the exception of optional sections, any refusal to answer a question or any omission may result in the rejection of your application or may delay its processing.

You may be informed about the information concerning you in the Ministère's possession and, if applicable, request in writing that this information be corrected. For more information, contact the office that is processing your application. If this office is unable to provide you with the information requested, contact the departmental officer responsible for the protection of personal information at the Secrétariat général, Ministère de l'Immigration et des Communautés culturelles at the following address: Édifice Gérald-Godin, 360, rue McGill, 4<sup>e</sup> étage, Montréal (Québec) H2Y 2E9.

## Declaration

**I declare** that the information contained in this application and appended documents, if any, is complete and accurate and I will notify the Ministère de l'Immigration et des Communautés culturelles and, where applicable, the financial intermediary, of any change in answers given on this form within thirty (30) days of the change.

**I acknowledge** that I have read the notice on the protection of personal information in the section above.

**I further acknowledge** that :

- I may have difficulty finding a job in Québec that matches my education or experience and that labour market conditions could change before I arrive in Québec.
- The principal applicant is responsible for covering the financial costs associated with settling himself and any accompanying family members.

**I understand** that the Minister of Immigration and Cultural Communities may :

- confirm, or have a third party confirm, the accuracy of information provided, and that I am breaking the law and am liable to a penalty if I give the Minister, an inquiry officer or reviewer any information that I know or should know is false or misleading with respect to an application for a selection certificate.
- refuse any application that contains false or misleading information or document.
- refuse to consider an application for a certificate from a person who has provided false or misleading information or documentation within the past five years relative to an application under the Act respecting immigration to Quebec.
- cancel a selection certificate if the application contains false or misleading information or document, when the certificate was issued by mistake, or if the conditions required for the issue cease to exist.

In witness whereof, I have signed in \_\_\_\_\_  
City / Country

Year		Month		Day	

Signature \_\_\_\_\_  
Principal applicant Spouse or de facto spouse